



Lee County Claims Committee Minutes

Lee County, Illinois

Feb 7, 2024 at 9:00 AM CST

Old Lee County Courthouse, Third Floor Committee Room, 112 E 2nd St

Dixon, IL 61021

I. Call to Order

Meeting was called to order at 9:00 a.m., by Nancy Naylor.

II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, Angie Shippert, and alternate Chris Robertson.

Nancy Naylor, Angie Shippert (9:00-9:50), and Tom Kitson were present in person. Tom Kitson was asked to join the meeting. Angie Shippert needed to leave at 9:50 a.m., to attend a Zoom meeting for the County at 10:00 a.m. Mike Zeman was absent. Chris Robertson was not in attendance.

III. Meeting Attendees and Visitors

Becky Brenner (Board Secretary) attended in person.

IV. Approval of the Minutes from the Previous Meeting (January 17, 2024)

Minutes from the January 17, 2024, Lee County Claims Committee Meeting were approved as presented without modification.

V. Review and Approval of Bi-Weekly Claims

Angie Shippert logged into miViewPoint and initiated the review of 95 total claims. No claims were rejected. The committee forwarded a total of 95 claim invoices to the County Board for ratification.

VI. Old Business

A. *Review of Claims Procedures*

There was no discussion on this topic.

VII. New Business

There were no items under New Business.

VIII. Executive Session

There was no request for an Executive Session.

IX. Adjournment

Motion to adjourn at 11:23 a.m. **Moved** by Tom Kitson. **Second** by Nancy Naylor. **Motion** passed unanimously by voice vote.

The next Lee County Claims Committee Meeting is scheduled for
9:00 a.m., on Wednesday, February 21, 2024

Respectfully submitted by:
Becky Brenner - Board Secretary